



**Historic Valley Junction Foundation  
Board of Directors**

Monthly Meeting

January 23, 2024, 5:00 PM

**Directors:** Stephanie Trannel Mitchell Callahan Felicia Coe Claire  
Celsi Dr. Vicky Long Hill Jason Keigley Ryan Cooper Savannah  
Minnick Chloe Bratvold Tom Florian Susan Watts

**City Liaison:** Brad Munford

**Staff:** Steve Frevert & Larry Kaster

**AGENDA**

1. Call to Order
2. Consent Agenda - **Motion to approve: Claire 2nd Vicky**
  - a. Approval of Agenda
  - b. Approval of December 12, 2023 Minutes
  - c. Approval of December 2023 Financials and year end financials
3. **Action Items:**
  - a. 2024 work plans - **Motion Claire, 2nd Stephanie**
  - b. Holiday closure - **Motion Jason, 2nd Vicky**  
5 day bereavement leave - **Motion Stephanie, 2nd Felicia**
4. **Discussion Items:**
  - a. Music in the Junction, volunteer shifts (*email send 1/18 from "Music in the Junction via Eventeny" [express@eventeny.com](mailto:express@eventeny.com)*)
  - b. 2023 year-end pulse poll for MSI
  - c. Board commitment and conflict of interest letters - **read aloud by all**
  - d. Board outing. Cirque Wonderland. - **TBD**
5. President's Report
6. Executive Director's Report
7. Event & Marketing Manager's Report
8. Treasurer's Report
9. Committee Reports
  - a. Design
  - b. Business Improvement
  - c. Promotions
10. City Council Updates

11. WDM Chamber Updates

**Adjournment: Next Historic Valley Junction Foundation Board Meeting:  
5:00 pm Tuesday, February 27, 2024**

The Historic Valley Junction Foundation's mission is to guide the evolution of the original Valley Junction district by preserving and honoring our historic character, supporting small businesses, and connecting the community