



**Historic Valley Junction Foundation Board of Directors**  
**Monthly Meeting**  
**December 12, 2023, 5:00 PM**

Directors: Stephanie Trannel Mitchell Callahan Trevor Jordison Felicia Coe Claire  
Celsi Dr. Vicky Long Hill Jason Keigley Ryan Cooper Savannah  
Minnick Chloe Bratvold Tom Florian Susan Watts Meredith Wells

City Liaison: **Renee Hardman**, Brad Munford in attendance

Staff: Steve Frevert & Larry Kaster

**AGENDA**

1. Call to Order
2. Consent Agenda
  - a. Approval of Agenda - **1st Jason, 2nd Meredith**
  - b. Approval of November 28, 2023 Minutes
  - c. Approval of November, 2023 Financials
3. President's Report
4. Executive Director's Report
5. Event & Marketing Manager's Report
6. Treasurer's Report
7. Committee Reports
  - Business Improvement
  - Design
8. City Council Updates
9. WDM Chamber Updates

**Action Items:**

1. Officer Elections -**Secretary: 1st Meredith 2nd, Trevor : Nominated Chloe Bratvold**  
**Treasurer: 1st Meredith 2nd, Tom / Nominated Stephanie Trannel**  
**Vice President: 1st Felicia, 2nd Chloe / Nominated Jason Keigley**  
**President: 1st Meredith, 2nd Jason / Nominated Felicia Coe**

**Meredith, Jason and Ryan have agreed to another 3 year term**

**\_2. 2024 Budget : MOTION TO APPROVE - 1ST SUSAN, 2ND MITCHELL**

**Discussion Items:**

1. Hotel/motel tax application
2. Main Street Iowa award nomination – Nominated: Stephanie Trannel for MIA leadership award

**Adjournment:** Next Historic Valley Junction Foundation Board Meeting: **5:00 pm Tuesday, January 25, 2024**

The Historic Valley Junction Foundation guides the evolution of the original Valley Junction district in West Des Moines, Iowa by preserving and honoring our historic character, supporting small businesses, and connecting the community.